



**Barber**  
**Position Description**

**Position Title:** Barber

**Reports to:** Athletic Director and Assistant Athletic Director

**Position Summary:** Operates on premise barbershop

**Essential Functions:**

- Answers telephones, schedules appointments, up-sale services, and schedule future appointments for all clients.
- Cuts, grooms, and shampoos all clients' hair along with shaving, if requested.
- Makes sure that all members/guests are properly taken care of/makes sure all receipts are entered into the computer register daily.
- Takes inventory each month of supplies on hand, ordering all linens and supplies when necessary.
- Performs all other duties as assigned by the employer.

**Qualifications and Skills:**

**Education:** Must have barber's license or a degree from an accredited cosmetology school or program or any combination of education and experience equivalent to graduation from high school or any other combination of education, training or experience that provides the required knowledge skills and abilities.

**Experience:** 3 years practical experience as a barber is required.

**Additional Skills:** Must be responsible, service oriented, have strong organizational skills. Physical demands include standing for prolonged periods of time.